

PACIFIC UNION INSURANCE COMPANY
PRIVATE BOND

Application Form (Individual)

FORM NUMBER

BND-FORM-PRIV-01

Please fill out the form truthfully. Additional information or documents may be requested any time for review as part of the application process.

COMPLETE LEGAL NAME

NATIONALITY

CIVIL STATUS

NAME OF WIFE/HUSBAND

NO. OF DEPENDENTS

HOME ADDRESS

REGISTERED COMPANY NAME

NATURE OF BUSINESS

OFFICE ADDRESS

YEARS IN BUSINESS

% OF OWNERSHIP

POSITION HELD IN THE COMPANY

YEARS POSITION HELD

MONTHLY SALARY

LIST OF REAL PROPERTIES OWNED

DATE ACQUIRED	LOCATION	AREA (SQM)	ASSESSED VALUE (PHP)	ENCUMBRANCES

LIST OF OTHER PROPERTIES OWNED

KIND	ACQUIRED VALUE	YEAR ACQUIRED	PRESENT VALUE

TRADE REFERENCES

COMPANY NAME	ADDRESS	CONTACT PERSON	POSITION	CONTACT NO.

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CREDITORS

NAME	YEAR CREDIT LINE AWARDED	LOAN AMOUNT RELEASED	PRESENT BALANCE

LIFE INSURANCE

COMPANY	AMOUNT	BENEFICIARY

ADDITIONAL RELEVANT INFORMATION ABOUT THE APPLICANT CAN BE INDICATED HERE

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APPLICATION

TYPE OF BOND	AMOUNT
BOND IN FAVOR OF	FOR THE PURPOSE OF

I HEREBY CERTIFY that the above information AND ALL OTHER SUBMITTED DOCUMENTS are TRUE, COMPLETE and CORRECT.

NAME	SIGNATURE

SUBSCRIBED AND SWORN to before me in Makati City, Philippines this ____ day of _____, 20____, affiant exhibiting to me his/her Community Tax Certificate No. _____, issued at _____, on _____, 20____, and TIN - _____.

Doc No. _____ Book No. _____
Page No. _____ Series of 20_____

NOTARY PUBLIC
Until December 31, 20____

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GENERAL REQUIREMENTS CHECK LIST

- ☐ ARTICLES OF INCORPORATION & BY LAWS
- ☐ COMPANY PROFILE
- ☐ COPY OF BUSINESS PERMIT/MAYOR'S PERMIT/
BARANGAY CLEARANCE
- ☐ BIR CERTIFICATE OF
REGISTRATION
- ☐ CERTIFICATE OF BUSINESS REGISTRATION (DTI)
- ☐ LIST OF KEY PERSONNEL
- ☐ LATEST GIS, THREE YEARS OF AUDITED FINANCIAL
STATEMENTS, LATEST INCOME TAX RETURN (ITR)
- ☐ CORPORATE AUTHORITY TO SIGN BONDS
(SECRETARY'S CERTIFICATE / BOARD RESOLUTION)
- ☐ COPY OF THE CONTRACT/PURCHASE ORDER/ NOTICE OF AWRD OR NOTICE TO PROCEED FOR THE
BOND APPLIED (IDENTIFY WHERE UNDERTAKING OF THE BOND IS SPECIFICALLY STIPULATED)
- ☐ AT LEAST 2 CO-SIGNORS WITH PROOF OF CAPACITY
INCLUDING FINANCIAL STATEMENTS

ADDITIONAL REQUIREMENTS IF APPLICANT IS A PARTNERSHIP:

- ☐ PARTNERSHIP AGREEMENT
- ☐ NAME OF PARTNERS AND ADDRESS

IF APPLICANT IS A CONTRACTOR:

- ☐ LIST OF COMPLETED & ON-GOING PROJECTS (NAME OF OWNER, CONTRACT
PRICE, TYPE OF WORK, LOCATION AND DATE OF (TARGET) COMPLETION)
- ☐ LIST OF PREVIOUS AND PRESENT SUPPLIERS, LIST OF
TOOLS, EQUIPMENTS AND MACHINERIES OWNED

SPECIFIC REQUIREMENTS

- ☐ CERTIFICATE OF COMPLETION **(FOR
RETENTION OR WARRANTY)**
- ☐ INVITATION TO BID **(FOR BIDDER'S
BOND)**
- HEIRS BOND**
 - ☐ EXTRA JUDICIAL SETTLEMENT
 - ☐ COPY OF PUBLICATION AND
AFFIDAVIT OF PUBLISHER
 - ☐ DEATH CERTIFICATE
 - ☐ MARRIAGE/BIRTH CERTIFICATE (IF THE
DECEASED IS SURVIVED BY A SPOUSE)
 - ☐ COPY OF THE TCT (SEC 4 RULE 74)
 - ☐ LOAN APPROVAL (REM)

RECEIVED BY (BRANCH/OFFICE): _____

RECEIVED BY (HEAD OFFICE): _____

DATE: _____

DATE: _____